



Respond Right EMS Academy EMT Application Checklist

| Date Completed | Item | Approximate Time to Complete Task |
|----------------|--|--|
| | Drug Screening <ul style="list-style-type: none"> ▪ Scheduled and completed the urine collection. | 10 mins to schedule. May take up to 7 business days to complete urine collection. |
| | Background check <ul style="list-style-type: none"> ▪ Complete the order online | 10 mins |
| | RREMSA Return to School Physical <ul style="list-style-type: none"> ▪ Scan your completed RREMSA Return to School Physical as a PDF so you can upload it to the portal. | 7-10 Business days |
| | Immunizations and vaccines – <ul style="list-style-type: none"> ▪ Complete these at your doctor’s visit when completing your Physical Exam. You will need a copy/print out documenting the date of each shot you receive. Scan all your immunization records as one PDF file and upload to the portal. | 7-10 Business days |
| | Documentation of MMR <ul style="list-style-type: none"> ▪ Two MMR vaccinations at least 1 month apart after age 1 OR ▪ Positive titers to measles, mumps, and rubella OR ▪ Documentation of two measles, 2 mumps, and 1 rubella vaccination | |
| | Documentation of Current Hepatitis A <ul style="list-style-type: none"> ▪ Dates of two doses of either “in progress” or completed series. | |
| | Documentation of Current Hepatitis B <ul style="list-style-type: none"> ▪ Dates of three doses of either “in progress” or completed series. | |
| | Documentation of Negative PPD (Tuberculosis) <ul style="list-style-type: none"> ▪ TB Blood Test ONLY. Must be within the last 12 months: IGRA, T-Spot, or QuantiFERON Gold OR ▪ Chest X-ray - in the last two years with documentation of official report (for positive results only) | |
| | Documentation of Varicella <ul style="list-style-type: none"> ▪ Series of two doses or immunity by positive titer | |
| | Documentation of T-dap <ul style="list-style-type: none"> ▪ Must be within the last ten years | |
| | Documentation of Current Flu Vaccination <ul style="list-style-type: none"> ▪ Required between Oct 1 and March 31. Dates are subject to change per CDC guidelines. | |
| | Documentation of COVID 19 Vaccine. <ul style="list-style-type: none"> ▪ Full COVID-19 Vaccination required, including most <u>current</u> Booster. ▪ Dates of doses of either “in progress” or completed series. Two shots of Moderna /Pfizer OR one Johnson & Johnson shot. | |
| | <ul style="list-style-type: none"> • Additional immunizations or vaccines may be required per CDC guidance. | |



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| | Recommendation form <ul style="list-style-type: none">Email the electronic form to the person providing your reference. | 10 mins |
| | American Heart Association (AHA) BLS <ul style="list-style-type: none">Step 1 - HeartCode "Certificate of Completion" must be complete by the deadline stated.Step 2 – Register for your Skills Session by the deadline. | 2 – 3 hours to complete on-line training |
| | Health insurance card <ul style="list-style-type: none">Scan a copy of the front and the back of your health insurance card as a PDF to the portal. | 10 mins |
| | Driver's license <ul style="list-style-type: none">Scan a copy of your driver's license as a PDF to the portal. | 10 mins |
| | High school diploma or GED <ul style="list-style-type: none">Scan a copy of your High School diploma, GED, or College Transcripts as a PDF to the portal. | 10 mins |
| | Tuition policy <ul style="list-style-type: none">Scan both pages, including the signed copy as a PDF to the portal. | 10 mins |
| | Order uniforms <ul style="list-style-type: none">Order from Respond Right's bookstore before the deadline to make sure we have your items ready on the first day! | 10 mins |
| | Order textbooks and testing software <ul style="list-style-type: none">Directions for completion and purchase will be emailed to you. | 10 mins |

Email – check your email every day!!!

We send course information by email, and it is important you check email daily.